Summary

This document shows you how to configure Netscape 4.5 for use at the Biophysics Department.

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1. Introduction

Netscape allows multiple users to use it, while providing each user with her own preferences. This is accomplished through the use of **profiles**.

One of the nice new features of Netscape 4.5 is the support for **roaming profiles**. This means that your Netscape preferences, are available to any Netscape 4.5 client. There's only one copy of your Netscape preferences, stored in a central place. This applies to bookmarks, addressbook, preferences.

First you have to create a Netscape profile for yourself. Then when Netscape is started for the first time, you can do the remaining configuration. On each other computer you want to use Netscape, you have to create an initial profile and configure Netscape to use roaming profiles.

In the following screens, where you see moene, use your own (account) name.

Note: users working from home, e.g. using 'thuisnet', should specify fully qualified domain names for **mail**, **news** and **www**, i.e.: mail.biophys.LeidenUniv.nl, news.biophys.LeidenUniv.nl and www.biophys.LeidenUniv.nl.

2. Creating the First Profile

Now create your Netscape profile with the Netscape Profile manager: From the start menu choose: **Start | Programs | Netscape Communicator | Utilities | User Profile Manager**.



Press New... and fill in your full name and e-mail address. Then press Next >

Enter your Name and Email Address		
Please enter the name and email address for the person whose profile is being created. This information will be saved in the preferences of the new profile.		
Full Name: Martin J. Moene (e.g. John Smith)		
Email Address (if available): moene@biophys.Leidenuniv.nl (e.g. jsmith@company.com)		
Please click Next to continue		
< <u>B</u> ack <u>Next</u> > Finish Cancel		

Here you can use Netscape's defaults. Press <u>Next ></u>.

Choose a Name and Directory for your Profile
If you create several profiles, you will be able to tell them apart by their names. You may use the name provided here or enter a different one.
Profile Name: <mark>moene</mark>
Your user settings, preferences, bookmarks, and stored messages will be kept in the directory given below. We recommend that you use the default directory already listed.
C:\Program Files\Netscape\Users\m
Please click Next to continue
< <u>B</u> ack <u>N</u> ext > Finish Cancel

Fill in mail for Outgoing Mail (SMTP) Server. Press Next >.

Set up your Outgoing Mail Server
Communicator now has enough information to set up your basic profile. However, Communicator needs additional information if you want to send or receive email or use newsgroups.
If you do not know the information requested, please contact your system administrator or Internet Service Provider.
Outgoing mail (SMTP) server:
mail
Click Next to continue entering information. Click Finish if you want to start Communicator and continue entering your mail and newsgroup information later.
< <u>B</u> ack <u>Next</u> ≻ Finish Cancel

Fill in you *account name* for <u>Mail server user name</u>, **mail** for <u>Incoming Mail Server</u> and select **IMAP** for <u>Mail Server type</u>. Press <u>Next ></u>.

Set up your Incoming Mail Server
The information below is needed before you can receive mail. If you do not know the information requested, please contact your system administrator or Internet Service Provider.
Mail server user name: moene (e.g. jsmith)
Incoming Mail Server: mail
Mail Server type: C <u>P</u> OP3 C IMAP
Click Next to continue entering information. Click Finish if you want to start Communicator and continue entering your mail and newsgroup information later.
< <u>B</u> ack <u>Next</u> > Finish Cancel

Netscape's defaults are Ok here.

Set up your Newsgroups Server
The information below is needed before you can read newsgroups. If you do not know the information requested, please contact your system administrator or Internet Service Provider.
<u>N</u> ews (NNTP) server: news
Port: 119
Click Finish to start Communicator using your new profile
< <u>B</u> ack <u>M</u> ext > Finish Cancel

Press <u>Finish</u> to complete the initial setup of your Netscape profile and to start Netscape Navigator.

3. Remaining Configuration

Now do the remaining configuration. Select Preferences from Netscape's Edit menu (Edit | Preferences) to get the Preferences screen.

Only the screens that contain information different from Netscape's default settings are shown.

In the following screens, select the desired category by clicking on the category's name in the <u>Category</u> window. Press the boxed plus next to a category to list its sections.

Appearance | Fonts

Here I changed the <u>Variable Width Font</u> from a Times New Roman to a 10pt Arial which is easier to read on screen. Further I reduced the <u>Fixed Width Font</u> size to 9pt.

Preferences		×	I
<u>C</u> ategory:			
 Appearance Fonts Colors Navigator Mail & Newsgroups Roaming Access Composer Offline Advanced 	Fonts For the Encoding: ⊻ariable Width Font: Eixed Width Font: Sometimes a docume O Use my defau O Use documen O Use documen	Change the fonts in your display Western Arial Courier New Size: 10 Size: 9 Size: 9 ent will provide its own fonts. It fonts, overriding document-specified fonts t-specified fonts, but disable Dynamic Fonts t-specified fonts, including Dynamic Fonts	
		OK Cancel <u>H</u> elp	

Appearance | Colors

I unchecked the <u>Underline links</u> box to match my personal taste.

Preferences		×
Category: ☐ Appearance Colors ① Navigator ① Mail & Newsgroups ① Composer ① Composer ① Offline ① Advanced	Colors Iext: Background: Image: Imag	Change the colors in your display Links Unvisited Links: Visited Links: Visited Links: Image: Underline links
	ОК	Cancel <u>H</u> elp

Navigator

Change the Home page <u>Location</u> to our own home page: **http://www/**. This will bring you to the public Biophysics homepage, or to our intranet NewsFlash page when the intranet will be officially in use.

Preferences		×
Category:	Navigator Navigator starts with O Bla <u>n</u> k page O <u>H</u> ome page O <u>L</u> ast page visited	Specify the home page location
	Home page Clicking the Home button will t Loc <u>a</u> tion: http://www/	take you to this page. Use Current Page <u>B</u> rowse
	History History is a list of the pages yo Pages in history expire after:	ou have previously visited. 9 days <u>Clear</u> History
	Clear the list of sites on the loca	ation bar: Cle <u>a</u> r Location Bar

Mail & Newsgroups

Mail & Newsgroups | Identity

Here, fill in your personal info.

Preferences			×
<u>Category:</u>			
 Appearance Fonts Colors Navigator Mail & Newsgroups Identity Mail Servers Newsgroup Servers Addressing Messages Window Settings Copies and Folders Formatting Return Receipts Disk Space Composer Offline Advanced 	Identity The information not know the in administrator or Your name: Martin J. Moen Email address: moene@bioph Beply-to address Qrganization: Leiden Univers Signature File: H:\.rsignature i Attach my p	Set your name, email addres: below is needed before you can send formation requested, please contact y Internet Service Provider. e ys.LeidenUniv.nl ss(only needed if different from email ad bersonal card to messages (as a vCard OK Cancel	s, and signature file f mail. If you do our system ddress): <u>Choose</u> <u>Edit Card</u>

Mail & Newsgroups | Mail Servers

Here, fill in **mail** for <u>Outgoing mail (SMTP) server</u> and your *account name* for <u>Outgoing mail</u> <u>server user name</u>. Then press <u>Edit...</u> in the <u>Incoming Mail Servers</u> section to set the mail server properties. See the next panels.

Preferences	×
<u>C</u> ategory:	
 Appearance Navigator Mail & Newsgroups Identity Mail Servers Newsgroup Servers Addressing Messages Window Settings Copies and Folders Formatting Return Receipts Disk Space Roaming Access Composer Offline Advanced 	Mail Servers Specify servers for mail Incoming Mail Servers Add mail (Default) Add Edit Delete To set server properties (such as checking for new messages automatically), select a server and then click Edit. Delete Outgoing Mail Server Delete Qutgoing mail (SMTP) server: mail Outgoing mail server user name: moene Use Secure Socket Layer(SSL) or TLS for outgoing messages: Always Local mail directory: C:\Program Files\Netscape\Users\moene\mail Choose
	OK Cancel <u>H</u> elp

Mail Server Properties

Mail Server Properties	×
General IMAP Advanced	1
Mail Server: mail	
Server Type: MAP Server	
User Name: moene	
Remember <u>p</u> assword.	
Check for mail every 15 minutes	
OK Cancel	Help

Select the IMAP tab.

Change the <u>When I delete a message</u> as shown below and check the <u>Clean up Inbox on exit</u> and <u>Empty Trash on exit</u> boxes. In any way take care to empty the Trash folder regularly.

Mail Server Properties	×
General IMAP Advanced	
☐ Mark new folders for offline download	
□ Use secure connection (SSL)	
When I delete a message :	
Move it to the Trash folder (It will be removed when Liselect 'Empty Trash')	
 Mark it as deleted (It will be removed when I select 'Compact This Folder') <u>R</u>emove it immediately (It can be restored by selecting Undo) 	
🔽 <u>C</u> lean up (''Expunge'') Inbox on exit	
☑ Empty Trash on exit	
OK Cancel Help	

Select the <u>Advanced</u> tab.

Set the <u>IMAP server directory</u> to **Mail**/ and uncheck the <u>Allow server to override these</u> <u>namespaces</u> at the bottom. Press <u>Ok</u> to accept the Mail Server Properties.

Mail Server Properties	×
General IMAP Advanced	
I <u>M</u> AP server directory: Mail/	
Show only subscribed folders	
Server supports folders that contain sub-folders and messages	
· · · · · · · · · · · · · · · · · · ·	
These preferences specify the namespaces on your IMAP server	
Personal namespace : ""	
Public (shared) :	
Other Users :	
Allow server to override these namespaces	
OK Cancel Help	

Mail & Newsgroups | Newsgroup Servers

Preferences	×
<u>Category:</u>	
Appearance Navigator Nail & Newsgroups Identity Mail Servers Newsgroup Servers Addressing Messages Window Settings Copies and Folders Formatting Return Receipts Disk Space Composer Offline Offline Advanced	Newsgroup Servers Specify your servers for reading newsgroups news Add news Add news Leidenuniv.nl Edit Delete Set as Default Set as Default Image: Ask me before downloading more than 500 messages Newsgroup directory C:\Program Files\Netscape\Users\moene\news Dhoose
	OK Cancel <u>H</u> elp

Press <u>Add...</u> to add the server news.LeidenUniv.nl.

Newsgro	up Server Properties
<u>S</u> erver:	news.LeidenUniv.nl
<u>P</u> ort:	119
	Supports encrypted connections (SSL)
	Always use name and password
	OK Cancel Help

Mail & Newsgroups | Copies and Folders

Configure it to your liking. If you want to save the messages you send in a single folder 'Sent' on the mail server, you have to create such a folder via the <u>Choose Folder...</u> button.

Preferences		×
Category:		
Appearance Fonts Colors Navigator Mail & Newsgroups Identity Mail Servers Newsgroup Servers Addressing Messages Window Settings Copies and Folders Formatting Return Receipts Disk Space Orgine Composer Offline Offline Advanced	Copies and Folders When sending a mail message, automatically Place a copy in folder: 'Sent' on 'mail' BCC: moene@biophys.LeidenUniv.nl BCC Other address: When sending a newsgroup message, autom Place a copy in folder: 'Sent' on 'mail' Place a copy in folder: 'Sent' on 'mail' BCC Other address: BCC: moene@biophys.LeidenUniv.nl BCC: moene@biophys.LeidenUniv.nl BCC Other address:	Copies, drafts and templates Choose Folder natically Choose Folder
	Storage for Drafts and Templates Keep drafts in: 'Drafts' on 'mail' Keep templates in: 'Templates' on 'mail'	<u>Choose Folder</u> <u>Choose Folder</u>
	ОК	Cancel <u>H</u> elp

Roaming Access

See the introduction about Netscape Roaming Profiles. Check the box <u>Enable Roaming</u> <u>Access for this profile</u>, fill in your *account name* and check the box <u>Remember my Roaming</u> <u>Access password</u>.

Initially, the password is a **plus** (+). If you like to have your profile protected by a real password, please contact me. Also uncheck the <u>Remember my Roaming Access password</u>.

Preferences		×
<u>Category:</u>		
Category: Appearance Navigator Mail & Newsgroups Foaming Access Server Information Item Selection Composer Offline Advanced	Roaming Access Enter your server login information Use Roaming Access to retrieve your user profile information from any place on the network. Your user profile information will then be retrieved from your Roaming Access server each time on startup and transferred to the server on shutdown. Image: Enable Roaming Access for this profile Please enter your login information to be used when retrieving your user profile from the Roaming Access server.	
	Remember my Ro	aming Access password

Select <u>HTTP Server</u> and fill in http://www/netscape/\$USERID for <u>Base URL</u>.

Preferences		le la	×
<u>C</u> ategory:			
 Appearance Navigator Mail & Newsgroups Roaming Access Server Information Item Selection Composer Offline Advanced 	Server Information Server information The information below Access server. If you please contact your s LDAP Directory Address: User DN: LISER DN:	Specify the roaming access server information w is necessary to connect to your Roaming a do not know the information requested, system administrator. y Server http://www/netscape/\$USERID	
	[OK Cancel <u>H</u> elp	

Now press <u>Ok</u> and exit Netscape. This concludes the configuration of Netscape.

4. Creating the Subsequent Profiles

Once you have created a roaming profile, creating the subsequent profiles on other computers is easy. You only have to create a part of the initial profile and configure Netscape to use the roaming profile.

Now create your initial Netscape profile with the Netscape Profile manager: From the start menu choose: Start | Programs | Netscape Communicator | Utilities | User Profile Manager.



Press New... and fill in your full name and e-mail address. Then press Next >

Enter your Name and Email Address			
Please enter the name and email address for the person whose profile is being created.			
This information will be saved in the preferences of the new profile.			
Full Name:			
Martin J. Moene (e.g. John Smith)			
Email Address (if available):			
moene@biophys.Leidenuniv.nl (e.g. jsmith@company.com)			
Please click Next to continue			
< <u>B</u> ack <u>Next</u> > Finish Cancel			

Here you can use Netscape's defaults. Press Next >.

Choose a Name and Directory for your Profile
If you create several profiles, you will be able to tell them apart by their names. You may use the name provided here or enter a different one.
Profile Name: moene
Your user settings, preferences, bookmarks, and stored messages will be kept in the directory given below. We recommend that you use the default directory already listed.
C:\Program Files\Netscape\Users\m
Please click Next to continue
< <u>B</u> ack <u>N</u> ext > Finish Cancel

Fill in mail for Outgoing Mail (SMTP) Server.

Set up your Outgoing Mail Server
Communicator now has enough information to set up your basic profile. However, Communicator needs additional information if you want to send or receive email or use newsgroups.
If you do not know the information requested, please contact your system administrator or Internet Service Provider.
Outgoing mail (SMTP) server:
mail
Click Next to continue entering information.
Click Finish if you want to start Communicator and continue entering your mail and newsgroup information later.
< <u>B</u> ack <u>Next</u> > Finish Cancel

Press <u>Finish</u> to complete the initial setup of your Netscape profile and to start Netscape Navigator.

Now do the remaining configuration. Select Preferences from Netscape's Edit menu (Edit | Preferences) to get the Preferences screen.

In the following screens, select the desired category by clicking on the category's name in the <u>Category</u> window. Press the boxed plus next to a category to list its sections.

Check the box <u>Enable Roaming Access for this profile</u>, fill in your *account name* for <u>User</u> <u>Name</u> and check the box <u>Remember my Roaming Access password</u>.

Initially, the password is a **plus** (+). If you like to have your profile protected by a real password, please contact me. Also uncheck the <u>Remember my Roaming Access password</u>.

Preferences		×	
<u>C</u> ategory:			
Category: Appearance Navigator Mail & Newsgroups Foaming Access Server Information Item Selection Offline Advanced	Roaming Access Enter your server login information Use Roaming Access to retrieve your user profile information from any place on the network. Your user profile information will then be retrieved from your Roaming Access server each time on startup and transferred to the server on shutdown. Image: Enable Roaming Access for this profile Please enter your login information to be used when retrieving your user profile from the Roaming Access server.		
	<u>U</u> ser Name: moene I <u>R</u> emember my Ro	aming Access password	

Select HTTP Server and fill in http://www/netscape/\$USERID for Base URL.

×
Server Information Specify the roaming access server information Server information The information below is necessary to connect to your Roaming Access server. If you do not know the information requested, please contact your system administrator. ① LDAP Directory Server Address: User DN: ① HTTP Server Base URL: Base URL: http://www/netscape/\$USERID
OK Cancel <u>H</u> elp

Now press <u>Ok</u>. A box with the following message appears: Your new Roaming Access preference will take effect the next time you restart Communicator.

Restart Netscape Communicator to activate the roaming profile. A dialog box appears titled 'Download Conflict'. Here check the box <u>Apply this decision to remaining items</u> and press the button <u>Keep Server File</u>.

This concludes the creation of your Netscape profile on this computer.